



## **AGENDA STANTON FITZWARREN PARISH COUNCIL**

Clerk to the Council: Ms. Summer Watson  
5 Trenchard Road, Stanton Fitzwarren, Swindon, SN6 7RZ.  
Tel: 07951413750, Email: [clerk@stantonfitzwarren-pc.gov.uk](mailto:clerk@stantonfitzwarren-pc.gov.uk)

Dear Councillors,

Issued: 26<sup>th</sup> April 2024

You are summoned to the 8th Ordinary meeting of Stanton Fitzwarren Parish Council on **1<sup>st</sup> May 2024 at 6.30pm**. The meeting will be held at the village hall, Stanton Fitzwarren, SN6 7RZ. Members are politely asked to forward any queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

### **24/01. APOLOGIES**

To receive and note.

### **24/02. OPEN 10 MINUTES & PUBLIC SURGERY**

### **24/03. Declarations of interest**

### **24/05. TO AGREE AS CORRECT THE MINUTES OF THE 7th ORDINARY MEETING HELD ON 6<sup>th</sup> March 2024**

### **24/06. FINANCIAL MATTERS AND BANKING**

- i) Cllr Charnock to sign Financial Spreadsheet for Year end 2023/2024
- ii) Councillors to sign AGAR form 2
- iii) Cllr Charnock and Clerk to sign Certificate of Exemption Form
- iv) Cllr Charnock to approve and sign Assets Register
- v) Cheques to sign: CHQ 800128 £448.08 Clerk salary Mar + April 2024  
CHQ 800129 £60.00 Vision ICT
  
- vi) Bank balance at 1<sup>st</sup> May 2024

### **24/07. CLERK'S REPORT**

- i) Confirmation of on-going contract with Willow Gardening
- ii) Announcing new Clerks Forum and meeting. Request for any questions.

### **24/08. MATTERS OUTSTANDING REGISTER**

- i) Solar Farm
- ii) Speed Limit through Village
- iii) Noticeboard – The Avenue
- iv) Church Lane Gate

### **24/09. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

**24/10. PLAY AREA**

- i) Regular inspection update from Cllr Tucker and Cllr White
- ii) General maintenance – repairs update and decision on further actions.

**24/11. COMMUNITY**

- i) Update from Cllr. Charnock on hedging work requested by resident of village
- ii) Update from Cllr White re: Community Resilience
- iii) Councillors to agree a response to request from residents of Mill Lane for contact details regarding the forthcoming cable laying operation.

**24/12. PLANNING**

**24/13. OTHER ITEMS WITH PERMISSION OF CHAIR**

- i) Update on fly-tipping problem and decision on any further actions.
- ii) Review current parish laptop.

**MEETING DATES**

The next Stanton Fitzwarren Parish Council meeting is Wednesday **3<sup>rd</sup> July 2024** to be held in the village hall at 6.30pm.

Yours sincerely,

*S Watson*

S Watson (Ms.)

Clerk/RFO to Stanton Fitzwarren Parish Council

# **STANTON FITZWARREN PARISH COUNCIL**

Clerk to the Council: Summer Watson  
5 Trenchard Road, Stanton Fitzwarren  
Swindon, SN6 7RZ.

Tel. 07951 413750  
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PART 2 OF 3 MEETING  
ISSUED: 24th April 2024

## **NOTICE OF ANNUAL PARISH MEETING**

THE ANNUAL PARISH MEETING WILL BE HELD ON WEDNESDAY 1st MAY 2024 AT 6.30PM IN STANTON FITZWARREN VILLAGE HALL

### **AGENDA**

1. APOLOGIES
2. TO APPROVE AS CORRECT THE MINUTES OF THE LAST ANNUAL PARISH MEETING HELD ON 3rd MAY 2023
3. CHAIRS REPORT
4. FINANCIAL REPORT
5. ANY OTHER MATTER OF PAROCHIAL INTEREST

Yours sincerely,

*Summer Watson*

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Email: clerk@stantonfitzwarren-pc.gov.uk

Part 3 of 3 Meetings  
Issued: 26<sup>th</sup> April 2024

Dear Councillor,

The **Annual Parish Council meeting** will be held on Wednesday 1st May 2024 commencing at 6.30pm in Stanton Fitzwarren Village Hall

**AGENDA**

1. APOLOGIES
2. ELECTION OF CHAIR
3. ELECTION OF VICE-CHAIR
4. TO APPROVE AS CORRECT THE MINUTES OF THE LAST ANNUAL PARISH COUNCIL MEETING HELD ON 3<sup>rd</sup> MAY 2024
5. TO APPOINT REPRESENTATIVES ONTO OUTSIDE BODIES
  - I. Village Hall
  - II. Swindon Local Councils Forum

Yours sincerely,

*Summer Watson*