

STANTON FITZWARREN PARISH COUNCIL

Minutes of the 1st Ordinary Meeting held on 13th May 2025 in The Village Hall.

PRESENT: Cllr. T. Charnock (Chair), Cllr. R. Codrington, Cllr. S. Tomlin, Cllr. D. Tucker, Cllr. N. White, and Mrs T White (Clerk). 4 Members of the Public.

Part 1 - Meeting Commenced at 6.30pm

25/01. APOLOGIES

Cllr. S Weisinger (Blunsdon & Highworth)
Cllr. N Gardiner (Blunsdon & Highworth)
Cllr. V Munro (Blunsdon & Highworth)

25/02. OPEN 10 MINUTES & PUBLIC SURGERY

- i) Warning signs are being ignored by drivers and concern raised over speed of traffic through village. Speeding more prevalent at bottom end of village, this is exemplified by lack of visibility and poses a risk of injury and damage.

Cllr N White to raise concerns and discuss options with Vicky Townsend (PCSO)

25/03. DECLARATIONS OF INTEREST

No declarations

25/04. TO AGREE AS CORRECT THE MINUTES OF THE 6th ORDINARY MEETING HELD ON 5th March 2025

Minutes of the above meeting were approved and signed.

25/05. PLANNING

No approvals for meeting.

25/06. CLERK'S REPORT

- i) Financial position year end 2024-5 £2,991.20 negative variance to budget and £2303.96 negative variance to income largely impacted by IT costs, play area and ground maintenance costs.
- ii) £2500 donation from Thomas Freeke Norton Charity received towards play park maintenance which will appear in 2025-6 budget year.

- iii) Insurance review taking place.
- iv) Closing audit actions and preparing for AGAR and VAT returns

25/07. MATTERS OUTSTANDING REGISTER

- i) Solar Farm
 - a. Cllr Charnock confirmed visual signage in place and solar farm drivers now using alternative delivery address.
 - b. Cllr Charnock confirmed solar farm funding delayed and now due spring next year.
 - c. Cllr White confirmed some rectification work completed in Mill Lane. He is continuing to push for completion on remainder of work on Trenchard Road.
 - d. Cllr Codrington noted that the solar farm construction was now permanently obstructing the SF3 right of way. Cllr Charnock will raise with the company and ask if they have obtained permission for a permanent diversion, and if not what remedial action might be taken.
- ii) Church Lane Gate
 - a. Cllr Charnock chasing hotel for update.
- iii) Playpark
 - a. Cllr Tucker has appointed contractor and work now completed. Cap posts have now been installed and ground treated with moss killer. Now exploring options for jet washing to clean play park.
- iv) Emergency Plan
 - a. Cllr White has created draft form for villagers to agree sharing of contact details for emergency communication. He will share details with councillors prior to release.
- v) Bus Stop Wall
 - a. Cllr White has confirmed repairs have been completed.
- vi) Car Security
 - a. Cllr White continuing to seek feedback from PCSO and will incorporate concerns and options for to reduce speeding cars through village.

25/08. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

- i) Cllr Codrington attended the SLCF meeting on 20 March. SLCF focusing on better communication between borough and parishes. Laura Cutter now clearing house for ideas on joint tendering.

25/09. PLAY AREA

- i) Cllr Tucker confirmed work is being undertaken in line with agreed schedule.

25/10. COMMUNITY

All actions incorporated in Matters Outstanding above.

25/11. OTHER ITEMS WITH PERMISSION OF CHAIR

Cllr Charnock to complete updated Register of Members Interests

25/12. FINANCIAL MATTERS AND BANKING

- i) Cllr Charnock signed Financial Reports for March & April 25
- ii) Cllrs Codrington and White signed off bank statements.
- iii) Five cheques were signed IT services, Easter eggs for Village Hall Committee for village, gardening services and Clerks salary.
- iv) Bank balance on 30th April £14,231.87

MEETING DATES

The next Stanton Fitzwarren Parish Council meeting is Wednesday **2nd July 2025** to be held in the village hall at 6.30pm.

THE CHAIR CLOSED THE MEETING AT 7.41pm