

STANTON FITZWARREN PARISH COUNCIL

Minutes of the 2nd Ordinary Meeting held on 30th June 2025

PRESENT: Cllr. T. Charnock (Chair), Cllr. R. Codrington, Cllr. S. Tomlin, Cllr. D. Tucker, Cllr. N. White, and Mrs T White (Clerk)

25/13 AGAR Sign off - Clerk

Nick Gratton finalised his audit on Thursday evening. The figures tie in with the AGAR calculation I shared with you recently. His report will follow shortly.

I am now attaching the updated AGAR form for you to review and sign off prior to submission on the 30th. I will date document once approved.

I propose to show a meeting date of 30th June, minute reference 25/13 as confirmation of AGAR approval date on pages 3, 5 & 6. Please can you confirm this meets your approval. This would mean the agenda for next week would start with reference 25/14.

I plan to submit the AGAR on Monday 30th-deadline date.

For future, I have automated the AGAR process so that this is updated monthly and once the March accounts are completed this would allow immediate sign off and audit.

Agreement received from all for sign off.

MEETING DATES

The next Stanton Fitzwarren Parish Council meeting is Wednesday **2nd July 2025** to be held in the village hall at 6.30pm.