

STANTON FITZWARREN PARISH COUNCIL

Minutes of the 3rd Ordinary Meeting held on 2nd July 2025 in The Village Hall.

PRESENT: Cllr. T. Charnock (Chair), Cllr. R. Codrington, Cllr. S. Tomlin, Cllr. D. Tucker, Cllr. N. White, and Mrs T White (Clerk).

Meeting Commenced at 6.30pm

25/14. APOLOGIES

Cllr. S Weisinger (Blunsdon & Highworth)

25/15. OPEN 10 MINUTES & PUBLIC SURGERY

No members of the public attended.

The Parish Council paid tribute to Linda Fletcher who was a stalwart of the village and will be truly missed.

25/16. DECLARATIONS OF INTEREST

No declarations

25/17. TO AGREE AS CORRECT THE MINUTES OF THE ANNUAL PARISH MEETING Part 1 and 2 and 1st ORDINARY MEETING HELD ON 13th May 2025 and 30th June

Minutes of the above meetings were approved and signed.

25/18. PLANNING

- a. One Planning feedback and consultation S/25/0250-Following review, Councillors have provided feedback by 30th June deadline.

25/19. CLERK'S REPORT

- i) Audit completed by Nick Gratton who has kindly asked for £50 donation to be given to SFW Village Hall in place of audit fee. Will share audit report once received. AGAR submitted.
- ii) Changes accepted for Risk Assessment and will now link in with Insurance structure.
- iii) Payment's schedule signed off.
- iv) Annual timetable reviewed and suggested changes added.
- v) VAT return will be completed in July.

25/20. MATTERS OUTSTANDING REGISTER

- i) Solar Farm
 - a. Cllr Charnock confirmed he is looking to speak with the German solar farm Director who is back in the UK on 15th July. Solar Farm cannot be switched on until April next year.
 - b. Cllr Charnock confirmed solar farm contractors have followed planning directive to protect area near Oak tree/SF 3 which has resulted in minor change to path. No further action needed.
 - c. Cllr White remains in contact with solar farm contractors and is pushing for completion of rectification work.
- ii) Church Lane Gate
 - a. Cllr Codrington continuing to liaise with hotel. He will explore alternative gate & cost options.
Additionally, he will investigate cost of replacing existing gates at each end of village as these have suffered damage. Potential option could be gate repair if cost is prohibitive.
- iii) Playpark
 - a. Cllr Tucker confirmed moss killer has worked. He will now progress jet wash clean up.
- iv) Emergency Plan
 - a. Cllr Codrington joined Emergency Contact Hub Engagement Session on 16th, Cllr White on 17th. Some parishes have decided they do not need an emergency plan due to low risk. There are two potential areas of risk for SFW, i) crash on A361 ii) vulnerable persons in village. These are very remote, and vulnerable persons have own family, friendship groups and neighbours. They recommend no plan for SFW; however, Cllr Codrington and Cllr White will remain in contact with SBC emergency team. Action will now be closed.
- v) Car Security and speeding
 - a. Cllr White confirmed car security action is now closed.
 - b. Cllr White has liaised with PSCO Vicky on speeding through village. She has committed to parking in village on ad hoc basis to show a police presence with a view to deterring speeding. She will also explore speed monitoring report for other potential measures.

25/21. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

- i) Cllr Codrington shared Crime Stoppers presentation
- ii) Cllr Charnock attended SLCF Forum which covered Parish Elections 2026. WALC will be running a session to help support Clerks.

25/22. PLAY AREA

- i) Cllr Tucker confirmed work is being undertaken in line with agreed schedule.

25/23. COMMUNITY

All actions incorporated in Matters Outstanding above.

25/24. OTHER ITEMS WITH PERMISSION OF CHAIR

- i) Cllr Charnock exploring additional litter bin in area near A361 and Cllr Tomlin will discuss general bin use by livery with Cass .
- ii) Cllr White clarifying schedule of works for grass cutting contract in village.
- iii) September agenda meeting to include drafting of Framework for managing Solar Farm grant.
- iv) Clerk to reach out to other Clerks for draft Tree Management Plan template.
- v) Clerk to reach out to Clerk in Wroughton on access and cost of using their playpark maintenance team
- vi) Cllr Tomlin will report fly tipping by A361 and exploring signage options with SBC
- vii) Cllr Tomlin will reach out to South West ambulance to explore moving from 4 years to annual contract

24/25. FINANCIAL MATTERS AND BANKING

- i) Cllr Charnock signed Financial Reports for March and April amendments, May and June.
- ii) Cllrs Codrington and White signed off bank statements.
- iii) No cheques were signed.
- iv) Bank balance on 30th June was £11,189.42.

MEETING DATES

The next Stanton Fitzwarren Parish Council meeting is Wednesday **3rd September 2025** to be held in the village hall at 6.30pm.

THE CHAIR CLOSED THE MEETING AT 7.45pm