

## **STANTON FITZWARREN PARISH COUNCIL**

### **Minutes of the 1<sup>st</sup> Ordinary Meeting held on 13<sup>th</sup> May 2026 in The Village Hall.**

PRESENT: Cllr. T. Charnock (Chair), Cllr. S. Tomlin (Deputy Chair), Cllr. R. Codrington, Cllr. D. Tucker, Cllr. N. White, and Mrs T White (Clerk).

**Meeting Commenced at 6.30pm**

#### **25/50. APOLOGIES**

Cllr. N Gardiner (Blunsdon)

#### **25/51. OPEN 10 MINUTES & PUBLIC SURGERY**

- i) One member of the public sent a message thanking the Parish Council members for remaining in role. They felt the mix of skills and residential location of the Parish Councillors provided good representation across the village.

#### **25/52. DECLARATIONS OF INTEREST**

No declarations

#### **25/53. TO AGREE AS CORRECT THE MINUTES OF THE ANNUAL PARISH MEETING THE ON 11<sup>th</sup> March 2026**

Minutes of the above meetings were approved and signed.

#### **25/54. PLANNING**

- i) No planning applications

#### **25/55. CLERK'S REPORT**

- i) Year-end financials at March £13,476.04 spent, or 98.1% of budget with bank balance of £10,299.61. VAT return due of £1024.
- ii) At end April £986.61 spent, or 6.4% of budget with bank balance of £16,983.40 following receipt of part 1 Precept from Swindon Borough Council.
- iii) 2025-26 AGAR financials completed and auditor N Gratton has approved financials. It will be signed off once policies approved, added to website and web audit completed. Clerk will then process VAT refund.
- iv) All Councillors have completed Code of Conduct training.
- v) Asset sums insured and Insurance renewal agreed with Councillors.

- vi) Routine payment pre-authorisation reviewed and will be redesigned for July meeting.
- vii) Basic governance checklist and risk review discussed and will be finalised in July meeting.
- viii) Cyber training from 9<sup>th</sup> March shared and no queries raised.
- ix) Data Protection training material from 28<sup>th</sup> April shared with Councillors.
- x) Annual timetable updated and shared with Councillors.

**25/56. MATTERS OUTSTANDING REGISTER**

- i) Solar Farm
  - a. Cllr Charnock confirmed electrical connection at Solar Farm should take place in June.
  - b. Cllr Charnock confirmed french drain still planned for footpath when weather conditions are right.
- ii) Church Lane Gate
  - a. Cllr Codrington confirmed action has been completed.
- iii) Playpark
  - a. Cllr Tucker confirmed play park work planned in May, weather permitting with support from Cllr White.

**25/57. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

- i) Cllr Codrington attended SLCF meeting on 12<sup>th</sup> March and reported the outcome to Councillors at the time.

**25/58. PLAY AREA**

- i) Cllr Tucker confirmed weekly inspections in place.

**25/59. COMMUNITY**

- ii) Clerk shared suggestion from Alan Fletcher to hold a safari supper in memory of Linda Fletcher. Clerk to liaise with Village Hall to progress options. Cllr Charnock suggested that the Parish Council could provide a contribution towards funding the event if Section 137 eligibility is met.

**25/60. OTHER ITEMS WITH PERMISSION OF CHAIR**

- i) Post Election acceptance and expense forms completed by Councillors.
- ii) Clerk will send Register of Interest forms to Councillors for completion.
- iii) Noted positive outcome for Triangle of Woodland in the Avenue.
- iv) Cllr Tucker progressing flood prevention work in Mill Lane with Swindon Borough Council
- v) Cllr Codrington confirmed Stanton House Hotel work has been halted and is under investigation by Planning Enforcement at Swindon Borough Council.

- vi) Cllr White to review bench maintenance in village green
- vii) The Clerk is progressing tree inspection survey options with specialists.
- viii) Alternative suppliers for IT system will be sought over the coming months.
- ix) Documents and policies signed off for:
  - a. Data Protection and GDPR
  - b. General Privacy
  - c. Data Audit
  - d. Assets list for website
  - e. Freedom of Information, with changes to be shared with Councillors
- x) Cllr Charnock shared details of large potential housing application for Hannington
- xi) Councillors agreed to the replacement of British Horse Society signs at the village entrances.

#### **24/61. FINANCIAL MATTERS AND BANKING**

- i) Cllr Charnock signed Financial Reports for March and April
- ii) Cllrs Codrington and White signed off bank statements.
- iii) Cllrs Charnock and Tucker signed cheques.
- iv) Bank balance at end of April £16,983.40

#### **MEETING DATES**

The next Stanton Fitzwarren Parish Council meeting is Wednesday **1st July 2026** to be held in the village hall at 6.30pm.

**THE CHAIR CLOSED THE MEETING AT 8.08pm.**