

STANTON FITZWARREN PARISH COUNCIL

Minutes of the 2nd Ordinary Meeting held on 1st July 2026 in The Village Hall.

PRESENT: Cllr. T. Charnock (Chair), Cllr. S. Tomlin (Deputy Chair), Cllr. R. Codrington, Cllr. D. Tucker, Cllr. N. White, and Mrs T White (Clerk).

Meeting Commenced at 6.30pm

26/14. APOLOGIES

Cllr. N Gardiner (Blunsdon)

26/15. OPEN 10 MINUTES & PUBLIC SURGERY

No attendees

26/16. DECLARATIONS OF INTEREST

No declarations

26/17. TO AGREE AS CORRECT THE MINUTES OF THE ANNUAL PARISH MEETING THE ON 13th MAY 2025 and 1st ORDINARY MEETING 13TH MAY 2026

Minutes of the above meetings were approved and signed.

26/18. PLANNING

- i) No planning applications

26/19. CLERK'S REPORT

- i) Following successful audit, AGAR finalised and submitted
- ii) Website updated on Freedom of Information, Data Audit, Data Protection and GDPR, Assets and General Privacy, Financials and Notice of Rights
- iii) Website notification and consolidated budget sign off
- iv) Financial update end June 25.6% of budget with bank balance £15,271.26 which includes £1,204.65 VAT refund from 2025-2026.
- v) Amended insurance playground condition approved by Cllr Tucker.

26/20. MATTERS OUTSTANDING REGISTER

- i) Solar Farm
 - a. Cllr Charnock confirmed electrical connection at Solar Farm should take place shortly and will continue to monitor.

- b. Cllr Charnock confirmed french drain still planned for footpath when weather conditions are right and will reach out to Solar Farm Management for timelines.
- ii) Playpark
 - a. Cllr Tucker confirmed beam has been installed in play park and netting tidied up. Further work planned to remove dead moss.

26/21. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

None

26/22. PLAY AREA

- i) Cllr Tucker confirmed weekly inspections in place.

26/23. COMMUNITY

- ii) In recognition of Linda Fletcher, the Village Hall Committee are planning an event for 2027.

26/24. OTHER ITEMS WITH PERMISSION OF CHAIR

- i) Risk Management Checklist signed off
- ii) All Councillors completed Code of Conduct training with SBC on 11th June
- iii) Cllr Tucker will continue to monitor flood prevention for Mill Lane
- iv) Several residents have sought clarification regarding the marquee temporary stop notice at Stanton House Hotel. Cllr Codrington is seeking update from Swindon Borough Council
- v) Cllr White to remove broken bench from village green. A replacement will be subject to future availability of funds
- vi) Tree survey quotation received. Cllr Tucker will seek alternative quotes from suppliers.
- vii) Routine payments pre-authorisation signed off
- viii) Standing Orders and Retention and Disposal Policies to be reviewed in September.
- ix) £50.00 donation to Village Hall Committee for N Gratton audit approved in meeting
- x) Parish and Swindon Borough Council website details will be updated to show email addresses as main contact point for councillors in line with new local government guidelines
- xi) Councillors to review and comment on Swindon Borough Council safeguarding guidance and training prior to 10th July deadline.

26/25. FINANCIAL MATTERS AND BANKING

- i) Cllr Charnock signed Financial Reports for May and June
- ii) Cllrs Codrington and White signed off bank statements.

- iii) Cllrs Charnock and Tucker signed cheques
- iv) Bank balance at end of June £15,271.26

MEETING DATES

The next Stanton Fitzwarren Parish Council meeting is Wednesday **2nd September 2026** to be held in the village hall at 6.30pm.

THE CHAIR CLOSED THE MEETING AT 7.50pm.

DRAFT